Date: March 30, 2009
From: Joe Alutto
       Bill Shkurti
To: Larry Lewellen
Subject: FY 2010 Budget Requests

The January 16 budget guidance memo from the Integrated Financial Planning Group provides for budget requests by invitation. The purpose of this memo is to invite the Office of Human Resources to submit a budget request for the culture change initiative (Senn-Delaney). This request should including the following:

- A final estimate of sources and uses for this initiative for FY 2009.
- A request of between $1.0 and $1.5 million for FY 2010.
- Projected costs by year for the remainder of the initiative.
- Objectives and performance measures.

Approval is still subject to availability of funds, but this request will receive careful consideration.

We would like to receive your request by April 30. If you would like any additional information or clarification, please contact Suzi Ballinger at ballinger.56@osu.edu or 247-8206.

c: Suzi Ballinger
   Steve Gabbe
   Jeff Kaplan
   Chip Souha
   Kate Wolford